

Agenda

TuneFind Committee Meeting and Study Session

Tuesday, January 20, 2004, 7 P.M.

**1217 West 37th Place
Los Angeles, CA 90007**

TIME: 7:00 to 9:00 P.M.

Executive's Report

- a. All business correspondences (both e-mails and letters) are in ASCII format (simple text) and are ready to share among directors and members in the committee. Telephone communications take too big bytes to save/share at this moment.
- b. Focusing to a dozen of foundations for going forward to further application procedure.
- c. At the same time, making a mailing address list for community goes on.
- d. With Flora, a business ATM card (a check card) is activated and is in care of her.

Secretary's Report

- e. The overdue board of director meeting is scheduled 26th (mon) or 27th (tue), January, 2004. The summary of last year's grant inquiries are mailed out.

STUDY SESSION and PRACTICE

Now all Laptops of committee members are plugged in ZIP drives.

- a. According to Mitsuru all PC, Macintosh, and Unix/Linux should have ZIP drives, so, let's get started. It behaves as if floppy disk, but it has much space of accommodation and the same flexibility (magnetic). And we are gradually going to save all personal files in the ZIP disks. Once ZIP disks will become a full, depend on the situations,
 - 1. we still keeps files in ZIP disk in case of frequent editing needs; OR
 - 2. all files are recorded into a CD-disk in case of no editing required, and the ZIP disk is recycled.